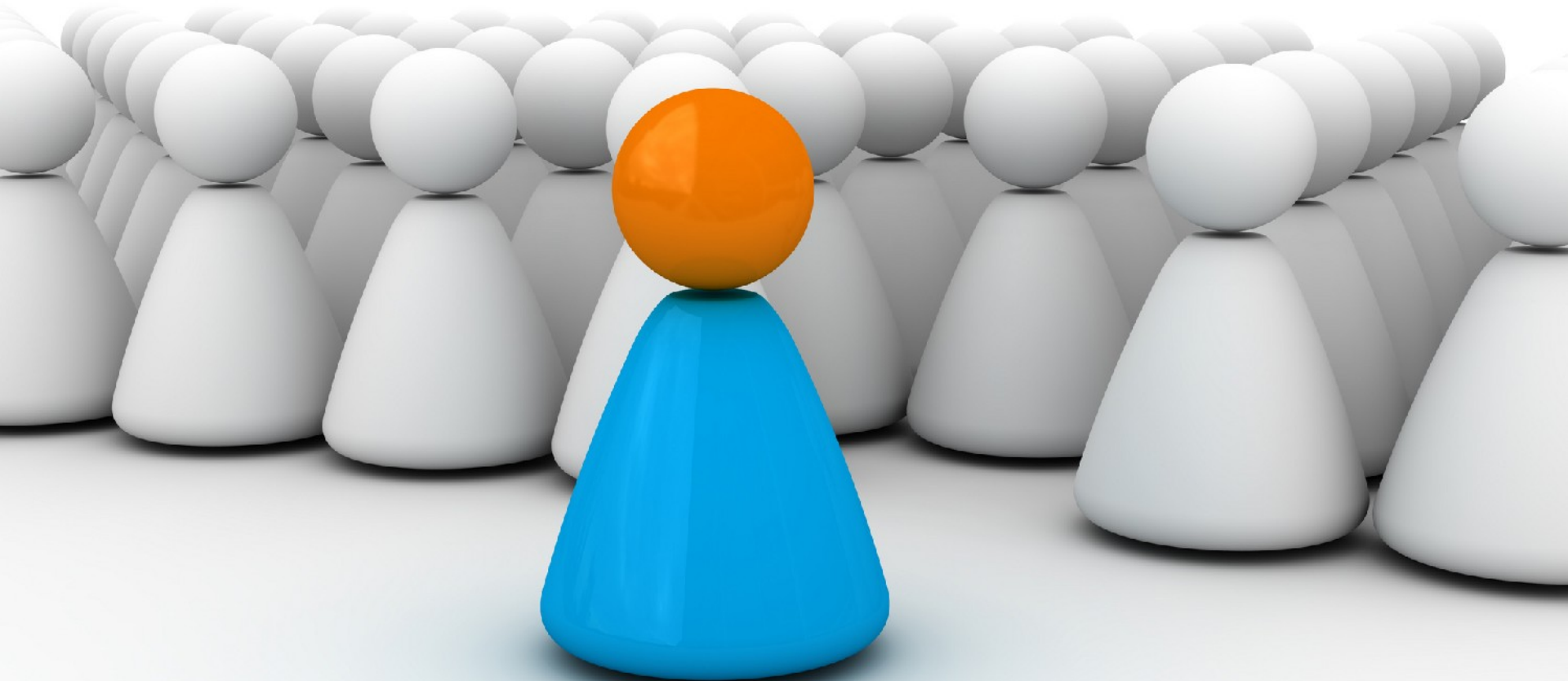




# Integrated Human Capital & Talent Management Suite

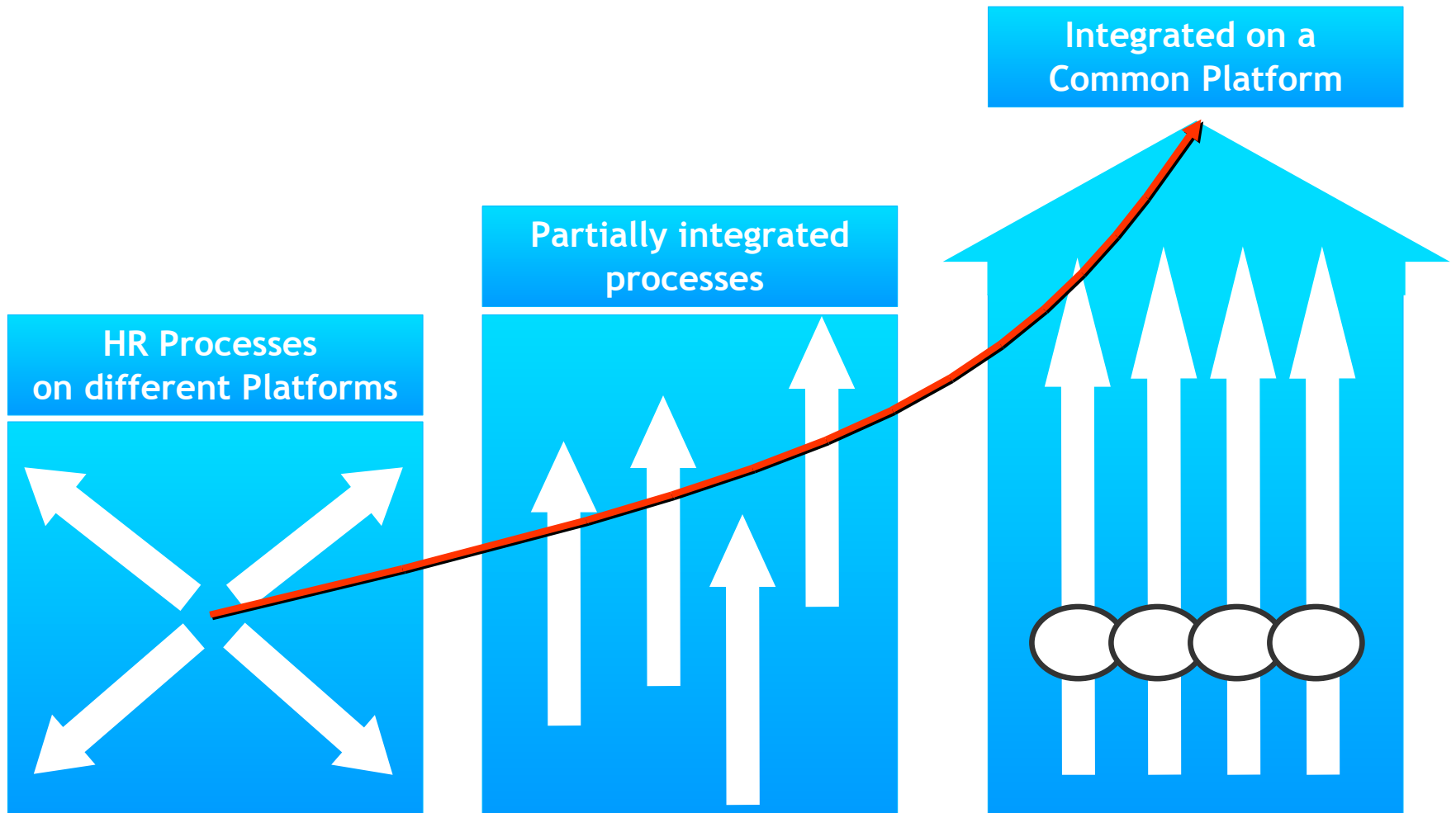


## HR Challenges: for most Organizations



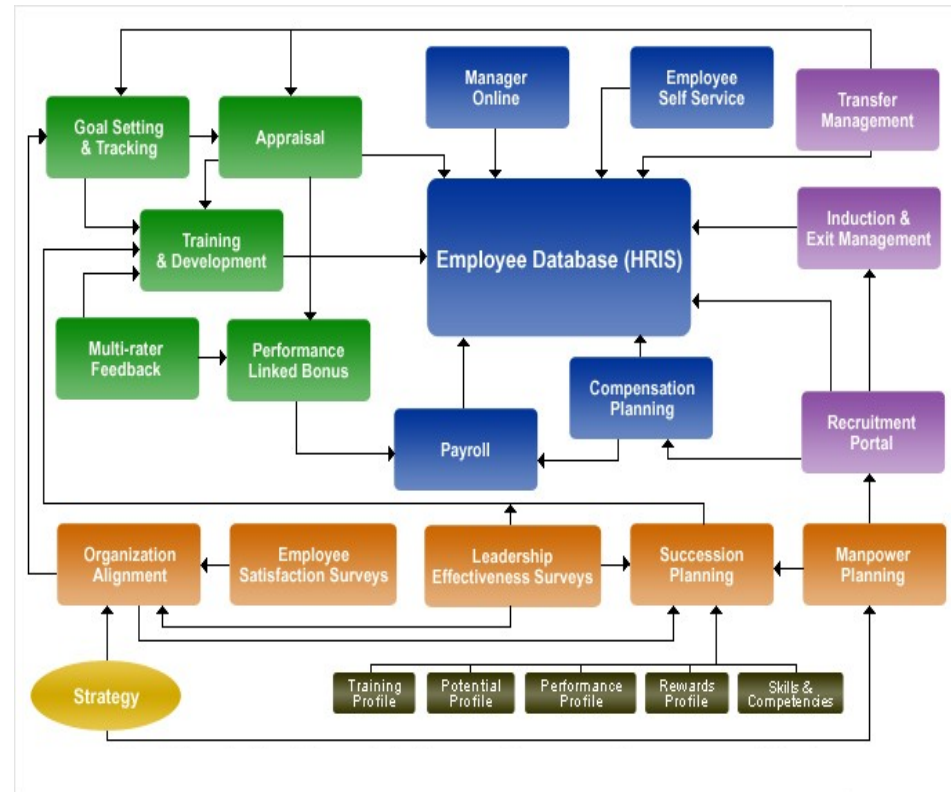
- Senior management does not have access to holistic employee data for “Critical Decision” making
- Absence of automated Processes and systems to utilize full potential of “Human Assets”
- Efforts of all individuals need to be aligned to Company’s objectives - KRA Alignment
- Creating an environment conducive to performance excellence such that employees are willing to give more than 100 %

# Integrated HR: A journey to Excellence





- EmpXtrack is an integrated enterprise level solution that automates all functions of the HR department of an organization.
- EmpXtrack is the only web based product that looks at Human Resources as a vertical and provides an end to end solution to manage all aspects related to HRD on one integrated platform.
- The diagram shows an integrated view of the modules of EmpXtrack. Updates in one module would automatically reflect in other modules for ease of use.
- EmpXtrack is completely modular allowing you to choose as many modules as you like to begin with and then adding more as your needs grow.





Home | Option
User: Janet Leverling Log Off

My Goal Sheet | My Appraisal | Self Service | My Career | My Training and Development

Welcome : Janet Leverling

**Emp no :** 56 **Dept:** Human Resources  
**JD :** [HRD Training Manager](#)  
**Designation :** Manager  
**Manager :** John Steel

Quick Links

- [My Expenses](#)
- [My Leave Status](#)
- [My Personal Detail](#)
- [My Career](#)
- [My Loan and Advances](#)
- [My Goalsheet](#)
- [My Appraisal](#)

Your Messages Messages & Notifications

Date	Messages	
07/06/2007	Employee message : Catherine Dewey , <b>Want to go out for lunch tomorrow?</b>	<input type="checkbox"/>
07/06/2007	You have been requested to initiate a Multi Rater Feedback Evaluation of Critical Positions by System Admin . The time period for this is 01/06/2007 to 15/06/2007. Please <a href="#">click here</a> to select appraisers	<input type="checkbox"/>
07/06/2007	Please initiate Mid Term Appraisal for duration April 1, 2007 - September 30, 2007. <a href="#">Click Here To Initiate</a>	<input type="checkbox"/>
07/06/2007	You have been requested to initiate your goal sheet by System Admin <a href="#">Click Here To</a>	<input type="checkbox"/>

[Delete](#)

Send Messages

To:

Message:

[Send](#)

News/Events Company News & Events

**Event title [06/06/2006]**  
 Christmas party in Hilton Gurgaon. [click here](#) to get passes.

**Event title [06/06/2006]**  
 Testimonial from fortune 500 US client. [Hurray Saigun](#)

**Event title [06/06/2006]**  
 Christmas party in Hilton Gurgaon. [click here](#) to get passes.

Reminders Reminders

30/6/2007	Training Sessions	<input type="checkbox"/>
12/06/2007	Send Card to Hari	<input type="checkbox"/>

[Delete](#)

**Add New Reminder**

Date:

Reminder:

Birthdays

Hari Kumar	12 <sup>th</sup> June
Howard Middle Snyder	13 <sup>th</sup> June

Anniversaries

http://linux3:8080/empxtrack2205/ogon.do

Employee Details

Company News & Events

Reminders



Home | Option User: Janet Leverling Log Off

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**Appraisal**

**My Appraisal**

Employee Name : Janet Leverling	Manager : John	Appraisal Type : Mid Term	Status : <span style="color: green;">Initiated</span>
JD : <a href="#">HRD Training Manager</a>	Time Period : 01/04/2007 - 31/03/2008	Start Date : 01/04/2007	End Date : 30/09/2007

Introspection Form	Goal Sheet Scores	Competency	Dynamic Goals	Development Plan	Final Score	Goal Tracking
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**!** > The Introspection form allows you to describe your achievements outside the context of goals and competencies and also mention the challenges you faced while doing your job. This helps your manager to write your pen-picture and also puts on record what you feel about yourself. It is important that you fill in details for each field and click on Save before moving to the next form.

> Note: You may add any number of notes and click on the save button.

**A. Achievements out of job role**  
(Specify any achievement that you made in the organization which were not directly related to your job.)

<p><b>B. Factors which helped my performance</b> (Specify any factors that helped you achieve your goals. These could include any facilities, policy changes, trainings etc..)</p> <div style="border: 1px solid #ccc; height: 40px; width: 100%;"></div>	<p><b>C. Factors which hindered my performance</b> (You may describe all factors that prevented you from achieving your targets or hindered your performance. Documenting any such cases would allow your manager and the company to mitigate the problems next year.)</p> <div style="border: 1px solid #ccc; height: 40px; width: 100%;"></div>
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**D. My Aspirations**  
(Please specify your career goals with time lines. This will help your manager to suggest appropriate training programs as also even task you correctly.)

**E. People who helped me to achieve my task**  
(Mention all the team members and other employees who were extremely helpful to you and helped you achieve your goals. In most cases these employees would not be directly related to your job function. You may add any number of names but it is recommend that you specify at least one employee name and department and the way he/she helped you.)

Multiple Forms

Help for easy entry



# Total 18 Modules

...with Analytics, Dashboards and Reporting



## ■ HR Strategy Tools

- Organization Alignment
- Manpower Planning
- Succession Planning
- Leadership Effectiveness Survey
- Employee Satisfaction Survey

## ■ Recruitment

- Recruitment Portal
- On-boarding and Off-boarding
- Transfer Management

## ■ Performance Management

- Goal Setting & Tracking
- eAppraisal
- Multi-rater Feedback
- Variable Pay
- Training & Development

## ■ Human Capital Management

- Employee Database (HRIS)
- Employee Self Service
- Manager On-line
- Compensation Planning
- Payroll



- Choice of Hosted (SaaS) or Perpetual Licensing.
- Setting up of Servers in the Hosted License option and year around support for backups, updates and upgrades.
- Free of cost Initial data upload to allow use of fully functional system of Day 1 of go live.
- Assistance to setup servers in perpetual licensing options.
- Significant customization options to enable use of your existing Forms and Work flows
- We setup Competencies, Skills & JD databases specific to your company.
- HR Consultancy provided to help design and automate your HR process.
- Help Desk facility provided to enable outsourcing of your HR operations.
- Available 24 x 7 support with quick resolution time.

# What our Clients Say



This is to acknowledge the good work of Saigun Technologies in successfully deploying EmpXtrack Appraisal module at GlobalLogic. The online module has been customized as per our requirements and has helped ease our administrative transactions. The system is user friendly and takes care of the transparency factor. We take this opportunity to congratulate the entire Saigun team for contributing to our HR automation process and for their untiring commitment and dedication in making this implementation a success.“

...Performance Planning and Management System is a backbone of our Organizational Performance and successful implementation of the online system will help us in better management of the same. Your sincere dedication and commitment in the implementation has not only been instrumental in smooth transition but has also been appreciated by all our employees...

## Honeywell



Lilac Medicare wishes to extend its sincere appreciation to Saigun Technologies for the much needed co-operation and support during the implementation of EmpXtrack in the company. Our requirements were captured accurately and were met completely by Saigun. We look forward for a long term professional relationship.“

[see more...](#)



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